



Internal Quality Assurance Cell (IQAC)

Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT and SCTE & VT Odisha)
At: Gramadiha, Po: Gangapada, Dist- Khurda, City-Bhubaneswar, Pin: 752054
Web : www.gift.edu.in Email : support@gift.edu.in
Contact No: 7873008173

Dated 19.08.2022

Letter No

ACTION TAKEN REPORT

ON

RESOLUTIONS MADE IN 27 TH. IQAC MEETING HELD ON 13.5.2022.

Agenda 3:- Review of the NAAC Peer team report, Institutional grade sheet/ score card and Recommendations of team for Quality enhancement (if any).

Resolution:- All HODs, Institutional activity SPOCs and IQAC to monitor the quality of each activity to be conducted and take necessary steps at their end towards improvement of the quality.

Action Taken- IQAC under the chairmanship of Dean-IQAC is regularly monitoring all activities carried out both at Department level & Institute level and guiding all concerned towards improvement of Quality.

Agenda 4:- Review of IQAC record for all activity conducted during last Five months at each Departmental level & Institutional level.

And

Agenda 5:- Review of the adherence to "Last academic semester calendar "i.e- 2021-22 (Odd).

Resolution:- After review it was resolved that, IQAC to coordinate for issue of request letter (along with achievement report of last 5 months) from Principal to all HODs & Institutional activity SPOCs in connection with improving the quality of each activity , strictly adhere to academic calendar and regular up date of the activity data in online documentation system.



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~~Action Taken:- As resolved necessary instruction had given to all concerned and mostly all Letter Notivity.....~~ conducting as per academic calendar. **Dated**

Agenda 6 : Review & Amendment of existing Code of Conduct for teaching staff, non-teaching staff, students and various committee of GIFT.

Resolution Thus it was resolved that,

IQAC coordinator shall prepare the draft of any amendment if required and submit before the members through circulation for necessary approval.

Action Taken: - Drafting work is in progress, which will be submitted by IQAC for necessary approval.

Agenda 7: Review & amendment of existing feedback forms for Alumni, Parents, Teachers, Students, Employer, etc.. And the process of collection and analysis.

Resolution: - Thus it was resolved that, IQAC shall ready the edited forms for all stakeholders and submit before the members through circulation for necessary approval. The analysis as per Likert 5 point scale shall be followed.

Action Taken:- IQAC edited all stakeholders Feedback forms, mapped with Program Outcomes. After necessary approval from Principal, feedbacks collected through online & off line. Analysis report & Action plan prepared and shall be presented before IQAC members during next meeting approval.

Agenda 8: Review of the work progress related to last Academic year AQAR submission.

Resolution: - It was resolved that, IQAC shall complete the AQAR and upload within next one month on top priority.

Action Taken: - All concerned SPOCs of IQAC prepared the AQAR 20-21. But due to non-availability of link in NAAC portal (as not required) it is not uploaded.

Agenda 9: Review of the work progress related to NBA (cycle-3) accreditation of CSE & ECE Department.

Resolution: - It was resolved that both departmental & central files to be kept ready for visit by team



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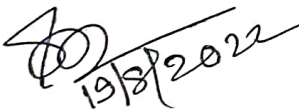
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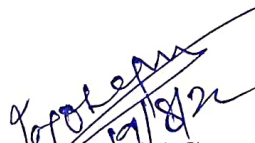
Action Taken: - All file work has completed by NBA coordinator, which are under verification by NBA peer team.


Agenda 10: Review of the work progress related to Autonomous status of GIFT.

Resolution: - It was resolved to submit the application for autonomous status by 15th June 2022.

Action Taken: - As resolved, the application has been submitted to BPUT & the same has been forwarded to UGC, where it is under process.


19/8/2022
IQAC Coordinator


19/8/22
Dean-IQAC


Dr. Ch. V.S Parameswara Rao
Principal
Gandhi Institute for Technology
Bhubaneswar
Principal cum Chairman IQAC

C.C to:-

1. All concerned members of IQAC for kind information and necessary action
2. Vice Chairman Sir, Balaram Panda Trust for kind information.
3. OSD for kind information & necessary action.
4. A.O (HR) for kind information and necessary action